

## Data protection notice

### Processing of your personal data within the Webinar series: Precision Public Health 2021

The Luxembourg Institute of Health (“LIH”, “We” or “Us”), as an organiser of the **Webinar series: Precision Public Health 2021** (“Conference”) will process personal data pertaining to the participants in the Conference (“You” or “Participants”) as better explained below.

We are committed to the protection of your personal data in accordance with data protection legislation, especially the General Data Protection Regulation EU 2016/679 (the “GDPR”) and this is why we provide You this Data Protection Notice with detailed information relating to the processing of your personal data by Us.

#### **What is the purpose of and the legal bases for our processing?**

LIH is responsible as a Controller, for collecting and processing your personal data as necessary to manage and organize the Conference, namely:

- Manage your registration;
- Communicate with you to provide information regarding the Conference;
- Enable your access and use of the platform that will be used by LIH to host the Conference (“Platform”).

We will process your personal data under LIH’s legitimate interest to organize the Conference with the aim to discuss advancements in the context of Precision Health and increase visibility of its research in this field.

#### **What personal data do we process?**

We collect and use your personal data to the extent necessary to achieve the above purpose, these data are: professional title, first name, last name and email address. We can also process your phone number if you opt to provide it to Us when registering yourself for the Conference.

#### **Who do we share your personal data with?**

Your personal data will be shared internally at LIH amongst the departments involved in the organization of the Conference.

Once you submit your registration on LIH’s website, you will receive an email from LIH containing an invitation and a link to access the Platform. Since the Conference will be held online and supported by a webinar tool powered by Morresier GmbH (“Morressier”) your personal data will be processed by this service provider. You can find information about how Morressier processes personal data [here](#).

In addition, we may be required to communicate your personal data to third parties such as: (i) other service providers that perform services on our behalf (where applicable to the extent such data is necessary and relevant for the provision of the services); (ii) law enforcement or other government and regulatory bodies or agencies (upon request and to the extent permitted by law), and (iii) certain regulated professionals such as lawyers or auditors.

Please note that your personal data will not be transferred to countries outside the EU/EEA.

#### **How long do We keep your personal data?**

To reduce the risks resulting from your personal data being compromised or misused, the retention period of your data is limited to the necessary to fulfil the purpose of the processing. Your personal data will be retained until December 31<sup>st</sup>, 2021.

### How do We secure your personal data?

The processing of your personal data is carried out through electronic tools, with logics strictly related to the aforementioned purposes.

LIH has implemented the appropriate technical and organisational measures required by law to ensure a level of security adequate to the risk, in order to avoid accidental or unlawful destruction, loss, alteration, unauthorized disclosure or access to your data.

To ensure the security and confidentiality of your personal data, LIH gives access to personal data inside the organization on a need-to-know basis. This means that personal data are only accessed to those who need such personal data in the scope of their role at LIH.

### What are your rights regarding your personal data?

In accordance with applicable data protection law, You may exercise at any time, the following rights in relation to your personal data:

- **Right to access**, which enables You to obtain from us confirmation of whether personal data is being processed or not and, if so, obtain access to such data.
- **Right to rectification**, which enables You to obtain from us the correction and/or integration of any of your personal data that are incorrect and/or incomplete;
- **Right to erasure**, which enables You, in specific cases provided for by art. 17 GDPR, to obtain from us the erasure of your personal data;
- **Right to restriction of processing**, which enables You, in the specific cases provided for by art. 18 of the GDPR, to restrict the processing of your personal data by us;
- **Right to object**, which enables You to object to the processing of your personal data when certain conditions are met;
- **Right to data portability**, which enables You, in certain cases and with regard only to the data You have provided to us, to request receipt of your personal data in a structured and commonly machine-readable format.

To exercise any of these rights, You may contact our Data Protection Officer by e-mail [dpo@lih.lu](mailto:dpo@lih.lu) or by postal mail:

Luxembourg Institute of Health  
Data Protection Officer  
1A-B rue Thomas Edison  
L-1445 Strassen

You have the right to lodge a formal complaint with the *Commission nationale pour la protection des données* (CNPD). Full details may be accessed on the complaints section of CNPD's website (<https://cnpd.public.lu>).